Wiltshire Council Where everybody matters

MINUTES

Meeting:	SOUTHERN WILTSHIRE AREA BOARD
Place:	Coombe Bissett Village Hall, Shutts Lane, Homington Road,
	Coombe Bissett, SP5 4LU
Date:	11 July 2019
Start Time:	7.00 pm
Finish Time:	9.33 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer),Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer Karen Linaker, Salisbury Community Engagement Manager

Town and Parish Councillors

Alderbury Parish Council – J Fuller, E Hartford & J Kyles Coombe Bissett Parish Council – G Bundy & C Child Downton Parish Council – B Cornish, C Hall & D Mace Firsdown Parish Council – B Edgeley & H Edgeley Landford Parish Council – K Parker Laverstock and Ford Parish Council – J Dean Pitton and Farley Parish Council – R Coppock & C Purves Redlynch Parish Council – J Blocksidge West Dean Parish Council – H Urquhart Winterslow Parish Council – M Brown, L Safe & A Sillence

Partners

Wiltshire Police – Inspector Joh Hutchings Dorset & Wiltshire Fire and Rescue Service – Mark Singleton

Total in attendance: 32

<u>Agenda</u> <u>Item No.</u>	Summary of Issues Discussed and Decision
40	Election of a Chairman 2019/20
	The Democratic Service Officer opened the meeting and called for nominations for Chairman for 2019/20.
	Cllr Clewer nominated Cllr Richard Britton, this was seconded by Cllr Randall.
	<u>Decision</u> Cllr Richard Britton was elected as Chairman of the Southern Wiltshire Area Board for 2019/20.
41	Election of a Vice-Chairman 2019/20
	Cllr Richard Britton in the Chair.
	Nominations for Vice-Chairman were sought.
	Cllr Britton nominated Cllr Richard Clewer, this was seconded by Cllr Randall.
	DecisionCIIr Richard Clewer was elected as Vice-Chairman of the SouthernWiltshire Area Board for 2019/20.Welcome to the new deputy leader of Wiltshire Council.
42	Representations to Outside Bodies
	The Board considered the report attached to the agenda.
	<u>Decision</u> The Area Board agreed to:
	a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
	 Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
	c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
43	Welcome and Introductions
	The Chairman welcomed everyone to the meeting of the Southern Wiltshire

	Area Board.
44	Apologies
	There were none.
45	<u>Minutes</u>
	<u>Decision</u> The minutes of the previous meeting held on 1 st May 2019, were agreed as a correct record and signed by the Chairman.
46	Declarations of Interest
	There were none.
47	Chairman's Announcements
	The Chairman made the following announcements:
	• Five Year Land Supply - In Alderbury there had been an application for the development of houses on a site outside of the settlement boundary. The application went to the Inspector and was upheld. The Inspector noted that there was an absence of a 5-year land supply. This would affect us all in rural southern Wiltshire.
	The Chairman asked whether this subject should be on a future agenda so that there was a better understanding of the legal ramifications. This was supported.
	 CATG & Highways – A special event was planned for 25 September. This would feature a presentation from Highways, and CATG information and scheme examples from our Highways Engineer, Julie Watts, followed by consideration of any CATG schemes currently submitted. Further details would be circulated by the CEM.
	 Latest Boundary Commissions development review – Cllr Clewer gave an update as Chair of the Council's Boundary Review Committee.
	The Local Boundary Commission had come back with another submission and were considering a number of alternatives for our area. Details were available on their website until 28 th July. Cllr Clewer did have some large scale maps to view at the meeting. He urged people to respond to the Local Boundary review for England.
48	To note the written reports and updates in the agenda pack or distributed on the night
	The Board noted the written papers and Information available on line, as

0	
	detailed in the agenda:
	 Fire & Rescue Service Wiltshire Council Updates: Healthier Communities Winter Weather Preparations Highways Improvement Traffic Survey Requests North Wessex Downs Walking Festival Healthwatch Wiltshire Clinical Commissioning Group Current consultations http://www.wiltshire.gov.uk/council/consultations.htm
49	Matters of Community Wide Interest
	Parish Councils and Community Groups David Mace, Chairman of Downton Parish Council presented information on the Downton Community Rooms project.
	The Community Rooms opened in November 2018. This project had been run by the parish council, but had now been handed over to the charitable trust that runs the village hall on a daily basis.
	An extension had been built at the back of the exiting Memorial Hall. The extension's ground floor was a purpose build space for the pre-school. The first floor has meeting rooms and there is a lift for disabled access.
	The first floor has two main meeting rooms, a small kitchenette, toilets and an office. David suggested that the Police were welcome to discuss the option of them using one of the meeting rooms.
	The facilities have wireless connectivity with a bluetooth AV system. Wireless microphone system and wire connections for HDMI and audio.
	The rooms could be hired out for a variety of purposes including, fitness classes, business use and to the parish council for meetings.
	The total project cost was £1.2 million with a majority of that coming from development contributions and indirect sums from funding, such as S106 and CIL.
	Despite these contributions there had still been quite a large funding gap so we went to consultation and asked the community. Public fund raising was agreed and we put the precept up.
	One of the largest expenses was the AV system, which cost around £22k. The room bookings are currently showing a 45% use of the AV system.

	The Chairman commented that this was a brilliant project, and congratulated all involved.
	<u>Community Policing</u> – local issues and priorities Sergeant John Hutchings (Sector deputy) was in attendance to provide an update.
	Big news since the last Area Board was that we have formally split our area again, with Amesbury and the north of the sector now becoming their own area. This meant that Inspector Sparrow was now able to concentrate on the Salisbury area and surrounding villages.
	We are still able to migrate Officers to where the need is. We have 50 in Amesbury and around 100 for the Salisbury policing team. We have had the support of over 1000 hrs in last month provided by the Specials. These are volunteer Officers who provide free hours to us, we are very grateful to them.
	There had been a continued period of thefts from out buildings, with some lead theft in the south of the community. Much of this was carried out by travelling criminals who come from across the border.
	Questions:
	• How many specials were qualified for independent patrol? <u>Answer</u> : We have approximately 40 in the south, with 8 qualified and the others at various stages in their training. We have many that have been Specials for a number of years that just haven't taken that qualification to allow them to go out on their own. If we have Specials on board we want to double crew them for safety
50	Youth
	<u>Update on Youth activity arrangements</u> The Community Engagement Manager, Karen Linaker explained that at the beginning of the year the Board had £15,030 in the Youth Budget.
	In May we went out to the youth groups across the community area to ask what provision of activities they had enjoyed and would like to see for the coming year.
	As a result of that feedback, the Board committed £8630 to go towards commissioning the same Youth Activity Providers the Board had used before. Unfortunately Active8 were now unable to provide for us this year, so instead District Sports had stepped in to provide sessions.
	The Board had also previously earmarked £2100 for a new activity, 'Bubble

·	
	Football'. It was not decided at the last meeting how this would be delivered, whether the equipment would be hired in with facilitators or bought and given to the youth groups to use.
	There was currently £2100 left unallocated in the Board's Youth Budget.
	Since the last meeting the Board had received a bid to the Youth Funding budget for £3352, as detailed in the report attached to the agenda.
	The Board discussed the provision of Bubble Football and whether the way forward would be to hire or buy the equipment. If hired the CEM would assist by putting the youth clubs in contact with the organisations to make the arrangements.
	Cllr McLennan asked what the comparison was in the cost of hire to buying, as he noted that the purpose was to save money. Karen confirmed that a kit could be bought from £600, for bottom specification and then go up to £2000 for high end kit. We have 3 youth clubs, so the Board would need to decide how many sets we buy. Storage was also a consideration, however Karen advised that there was a reticence of the Youth leaders to run the activity themselves, as they would prefer to have a facilitator come in with the kit.
	The hiring option did come with a facilitator, and £2100 would get you 6 hours, which divided between our three clubs would enable 2 hours per club.
	Cllr Clewer added that if the equipment was purchased, there would be a need for a facilitator, and there were operating cost, maintenance and repairs to factor in.
	The Chairman proposed that the decision on how to move forward with the provision of Bubble Football would need further consideration given the options available and moved that a decision take place out of the meeting, in consultation with all Board members and then fed back at the next Board meeting.
	<u>Decision</u> The Board would liaise with the CEM to consider the options for funding Bubble Football out of the meeting and feedback the outcome at the next meeting.
	Grant Funding The Board considered one bid for youth funding as detailed in the report attached to the agenda pack.
	Applicant: The Bridge Youth Project£3352.00Project Title: The Bridge Youth Project Mentoring Scheme£3352.00
	The applicant explained that the project worked across the wider south Wiltshire

	area, involving 24 schools. Funding would enable the project to continue employing the mentors. Trafalgar School in Downton would be taking part from September 2019.
	 Questions: Trafalgar school have agreed to be in? <u>Answer</u>: Yes we have met with them and the funds would help us to get there. We don't charge the schools any money as their budgets are cut so the pastoral needs do not suffer. Was this more of a Health and Wellbeing provision rather than Youth? <u>Answer</u>: No. The H&W budget is for vulnerable adults or youth carers initiatives. You also have discretions as to how you use your funds. The application stated that contributions from schools is £2k. Answer: We are exploring asking each school to contribute a small amount in the future. The Board is supposed to use this budget for open access youth work, this is targeted youth work. We have to contribute where we think the money would do the most good in our community. I would be happier if Trafalgar school was currently a part of it. I do see the merits of this, it is an extremely valuable provision for those going through a difficult time.
	Cllr Britton moved the motion to refuse the application. This was seconded by Cllr Devine.
	Note: Cllr McLennan asked that his vote against refusal be noted in the Minutes.
	<u>Decision</u> The Area Board refused the application from the Bridge Youth Project towards the Mentoring Scheme project. <i>Reason</i> <i>The project only benefits a small number of young people in the Southern</i> <i>Wiltshire Community Area.</i>
51	Community Safety in Southern Wiltshire
	The Chairman opened this item by saying that Community Safety was everyone's responsibility.
	The Community Engagement Manager, Karen Linaker ran through the main item for the evening, noting that there were many different things that shaped how safe people feel. The Council's website had a page which explained about a Central Community Safety Team. They work hard on areas such as domestic violence, and neighbourhood watch and they do that in partnership with Wiltshire Police.
	Karen had carried out a quick survey, which had received 57 responses. The top 3 areas flagged up out of the 15 available to choose from were burglary, fly

tipping and speeding.

The Our Watch website was about Neighbourhood Watch, but the information was much broader. On that website you can view a short film about a scouts group that went out and asked the residents how they felt about living in their community.

<u>Inspector John Hutchings – Wiltshire Police</u> Presented case studies where public involvement had led to action.

The statistics from that survey are quite telling, 11,000 questionnaires went out and only 57 people responded.

Robert Peel was the founder of the Metropolitan Police. They set up 9 Principles of Policing. Number 7 of 9 reads:

'To maintain at all times a relationship with the public that gives reality to the historic tradition that the Police are the public and that the public are the Police, the Police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence.'

This was written in 1829 and is as true today as it was then.

What this means to me is that we have to work together to achieve a safe and satisfied community. We do this by using all the technologies, partnerships, strategies and sense of community spirit, available at our disposal at any given time; within the confines of the relevant and applicable laws.

Case Study 1

- A Downton man provides a photograph of a suspicious vehicle in the area to Police via Facebook.
- Senior Community Coordinator Matt Holland picks this up and undertakes some intel checks on the vehicle which suggests that it is of interest to Police.
- ANPR checks are made and the vehicle is active across the whole of the South West and often in places where crimes have been committed.
- Local shout out placed on Community Messaging for Suspicious Vehicle.
- Driver and passengers identified and a coordinated approach is made via JTAG. (Joint Tasking Action Group).
- Vehicle targeted with stop checks via ANPR markers and operations ensue to look at offences such as Conspiracy to Steal and various others which are still under investigation.
- Cross Boarder scrap metal merchants visited as part of the investigation by HM Customs and Trading Standards and separate investigations are commenced with those agencies.
- Since the targeted activity began, to our knowledge no further offences

have been committed in Wiltshire or Dorset. Offences have been committed in Devon and Cornwall.

This group have committed no offences in Wiltshire, we have driven them south. It started with a photograph, taken by one interested individual.

The key message is - If you suspect it, report it.

Case Study 2

- A members of the community reported the strong smell of cannabis coming from a local home 24/7.
- Such were the reports, that a warrant was considered, but instead, officers from our CTT in the first instance did a 'recce' of the area which proved so positive in terms of the smell that they made the decision to do a direct approach.
- The door was knocked and the occupant challenged by the officers as to their suspicions at which point the occupant made a full and frank admission and invited them in.
- Circa £20k of cannabis plants were recovered that were in the process of being cultivated.

If you suspect it, report it.

Case Study 3

- A mother reports a suspicious 'gift' of a bicycle to her son from her estranged partner
- Checks are made and a cycle matching the description was found to have been recently stolen from Amesbury
- Cycle recovered to owner and estranged partner invited in for interview.

If you suspect it, report it.

How can you do your bit?

Our key message is, if you suspect it, then report it.

You can also join Neighbourhood Watch, Community Speedwatch, or install CCTV.

You can take a photo, but stay safe, do not put yourself in danger.

Mark your tools, I have burnt on to my tools my mark and postcode. Always lock your valuables away.

Challenge suspicious activity with a simple "Hello" and by being 'casually intrusive.

The various ways you can report things are:

	 Contact Wiltshire Police by phone -101 should be used for non- emergencies such as: Reporting a non-urgent crime or incident (unless the crime or incident is in progress, when you should dial 999) Report it online using our link on the front page of the Wiltshire Police website Contacting local officers in person 999 should be used for an emergency, when a crime is happening, someone suspected of a crime is nearby, someone is injured, being threatened or in danger. Email – General Community Policing enquiries - <u>CPTSouthWiltshire@wiltshire.pnn.police.uk</u> For crime updates and local policing news via email, please sign up to our Community Messaging scheme at – <u>www.wiltsmessaging.co.uk</u> You can also follow us on Facebook – search 'Salisbury Police' Or on Twitter - @SouthWiltsCPT
	Merv Quick - South Wiltshire representative on the Wiltshire Neighbourhood Watch Association
	Neighbourhood Watch (NW) was about a caring society and not just about crime. Many of you remember NW when the local bobby would come around with paper updates to hand out, It is now run by a volunteer group. There was a decline some years ago, however, last year there was a partnership agreement with the Police and Crime Commissioner.
	NW schemes do cut back crime, typically there is an 11% reduction in crime in areas that run a NW group.
	You can sign up for NW emails. There is a flavour today that Facebook and Twitter handle everything, the truth is that there are a vast amount of people who never use those platforms. Unless there is a community supporting one and other the vulnerable can be scammed.
	One community set up a NW Facebook page, that is supported by a farmer who has CCTV and can upload pictures of anything suspicious.
	Some people have a fear of exposing themselves by reporting issues or suspicious things, that is where the community can support them.
6	The WI are in many villages, they could be reported to and in the parishes, there are parish councils, which should all have a nominated Community Safety lead person.
	I would suggest that the Board looks to supporting a Community Safety Group. Please Join Neighbourhood Watch. We do have limited resources, but we can

	offer advice and support.
	The Chairman added that it was an important point that community safety was not just about crime, and to take a really broad view.
	 <u>Questions and comments</u>: How do you know if a car is not taxed anymore? <u>Answer</u>: You can go online to check, its free if you see something suspicious then it probably is. In Redlynch, and connecting up with Woodgreen, Hale and Hampshire we are using the information sharing system 'Next door'. <u>Answer</u>: The Chairman noted that the next door arrangement was potentially very powerful in those situations. After the Downton Van success, there were so many reports of vans, the police sent back a message saying please do not report any more vans
	 due to the limited resources they have. <u>Answer</u>: Inspector Hutchings - I would rather have too many reports than too little. We did have a lot of reports from the Landford situation but that was because we were just getting in the system. The Chairman noted that there was due to be a workshop session but they had run out of time. The Board would work to produce a checklist, a series of ideas of things that parish councils could think about carrying forward.
	Action: CEM to circulate the list of suggested ideas to parish councils.
52	Health & Wellbeing Grants
	The Board considered five bids to the Health and Wellbeing fund for 2019/20, as detailed in the report attached to the agenda.
	John Berridge was in attendance to support the two applications from Carers Support.
	Carers Support was a local charity that supported unpaid carers. There were 1100 carers in the Southern Wiltshire community area. About 20-25% will be registered with us.
	The Make a Friend be a Friend project was where we would send out a postcard to every household in the area, to encourage lonely and isolated people to connect with existing local groups.
	Karen confirmed that the Board could work with Carers Support to look at the figures and consider the areas to be targeted.
	Questions:
	 What are you defining as the southern area? <u>Answer</u>: We are looking at approximately 11k homes. Karen clarified that the costing issue was that

	it was only possible to mailshot to a minimum of the first 4 digits of a postcode, so more direct targeting was not possible. Karen suggested the Board deferred making a decision on that first bid until it had had time to look at which post codes should be targeted.
TI SO R T	ecision he application from Carers Support for the Make a Friend, be a Friend cheme was deferred until the next meeting. Reason The CEM would work with the applicant to bring a revised application back to a future meeting.
C sı w	carers Support requested £5835 towards the Southern Community Carers champion scheme to bring extra resource into this area. The funding would upport a Community Connector role for one day a week for a year to engage with local groups, GPs surgeries, and others who provide a service and support o carers.
TI C W <i>R</i> T	becision the application from Carers Support for the Southern Community Carers thampion scheme was deferred pending the outcome of the South West Viltshire Community Area's work with this project. Reason The area board was keen to see how the project worked in South West Viltshire before agreeing to run it in Southern Wiltshire
	lunton & Downton Sheltered Housing Scheme requested £960 towards a new ardening club.
th	here were 23 sheltered housing schemes throughout Wiltshire, over the years ne funding had not allowed us to keep up the standard of green space nvironment and the residents were not able to maintain the heavy work.
st er th it	here were two schemes in Downton and Nunton, and the work would be teered by a Social Enterprise company, which was not for profit. So far, the nthusiasm of the residents to join in and keep the gardens going was high, and hey hoped to enter a garden competition. The real purpose was a social one, as was hoped that the garden clubs would bring people together and have ssociated trips out with a common theme.
<u>Q</u>	 Of the two schemes, how many residents would take part? Answer: There would be up to 40. In the costings, it has £600 for the Foragers Farm, but what does that buy? Answer: Equipment, and water buts and materials to build the composters. The £600 is shown at being for 20 visits at £30 each. Answer: The

template shows that this is the kind of costs required.

Decision

Nunton & Downton Sheltered Housing Scheme was awarded £960 towards the garden clubs.

Homestart SW requested £3300 towards the reaching out project.

Emma Proctor explained that they recruit, train and match volunteers to families that need help in Southern Wiltshire. The families come from referrals.

Questions:

- If you are supporting 12 families for 6 months, what is the frequency of these referrals? <u>Answer</u>: We already have 12 families that are waiting for volunteers.
- In the costings, it shows operational costs at £400 and office costs at £1650, what is that for? <u>Answer</u>: Our office costs is based at Old Sarum, that is rent. We have 3 part time paid staff, and everyone else is a volunteer. There is also governance and fees, like the insurances and subscription to Homestart UK.
- Is Home Start a charity, and have you no other streams of income? <u>Answer</u>: The other funding streams are itemised for you in the application.
- You show a surplus of £22k, is that for reserves? <u>Answer</u>: Yes, we need to have £19k in reserves for running costs and the risks of having to close that scheme.
- Inspector Hutchings added that 12 years ago after the birth of his triplets his family was referred to Home Start as his wife was overwhelmed and had no family support. The support they received was wonderful.

Decision

Home Start was awarded £3300 towards the Reaching Out project for the Southern Wiltshire Community Area.

Silver Sunday Programme requested £500 towards the collaboration between Salisbury, SWWilts and Southern Area Boards.

Irene Kholer gave an overview of the Silver Sunday event.

Last year there was a programme of two dozen events which were free. These taster sessions were aimed at older people to show that older people could defy the images of the media that they were a drain on services.

This year there would be over 50 sessions. Including an open day at Riverbourne Community Farm, Hazelwood farm and at the Guildhall.

	Decision The Silver Sunday programme was awarded £500 towards the collaboration work.
53	<u>Community Area Grant Funding</u> The Board considered four funding applications to the Community Area Grants scheme. The balance remaining for 2019/20 was £35,063.93. <u>Farley Cricket Club - Further improvement of facilities at Coronation Field Farley, £984</u> We work in conjunction with the Playing Fields Committee at Farley. There are a lot of costs involved for a small village cricket club. We also maintain the play
	 parks. <u>Questions and comments:</u> Have you approached the parish council for funding? <u>Answer</u>: Yes, they said they didn't have any money to offer. The Chairman of Pitton and Farley PC said he was not aware of any conversation with the applicant regarding a funding request. Cllr Devine fully supported the application, as they cut the whole of the community play area.
	<u>Decision</u> Farley Cricket Club was awarded £800 towards the improvements works. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2019/20.</i>
	God Unlimited - Outdoor Therapy Expansion of services 2020, £5000 Founded by Christians, we welcome people of all faiths and backgrounds.
	We have the provision for age 5 – 14 year olds who are having trouble in mainstream schooling. We work with them to get them outdoors.
	 Questions: Where are you located? <u>Answer</u>: We are based in Shrewton, but we cover all of Wiltshire. The total costing shown detail £30k, some as refurbishment to a property, what is that? <u>Answer</u>: That is the Riverside site which requires site improvements. There are works for a low ropes course, a new roof over an existing building and installation of a kitchen and renovation of our temporary toilets. What percentage of the young people would be from our area? <u>Answer</u>: There were 34% of young people from this community area. What is your background in the medical community? Answer: We have operated for 13 years. We work in partnership with WC. We are a fully registers organisation with WC.

	 The project deals with some of the most vulnerable young people in our area, we should support the whole amount.
	<u>Decision</u> God Unlimited was awarded £5000 towards the Outdoor Therapy Expansion works. <i>Reason</i>
	The application met the Community Area Grant Criteria for 2019/20.
	Winterslow and Firsdown Parish Councils - Collaboration project to purchase and deploy a Speed Indicator Device, £800
	<u>Decision</u> Winterslow & Firsdown PC Collaboration was awarded £800 to purchase a Speed Indicator Device. <i>Reason</i>
	The application met the Community Area Grant Criteria for 2019/20.
	Firsdown Parish Council - Parish Play Area, £5000
	Brian Edgeley- Chairman explained that the parish council had acquired the play area from WC. Since that time, they had thought about modernisation of the facility. The local community had told us what they would like to see there. The Parish had acquired a village fund for a capital cost, and had decided to use it towards the play area.
	Questions:
	 Is that the total reserves for the PC as detailed in your papers? Answer: Yes.
	• Cllr Devine supported the application, noting that Firsdown did not usually ask for much funding, and the play area was well used.
	<u>Decision</u> Firsdown PC was awarded £5000 towards the modernisation of the village play area. <i>Reason</i>
	The application met the Community Area Grant Criteria for 2019/20.
54	Close
	Cllr McLennan announced that the Planning Inspector had turned down the appeal against refusal of permission to develop housing on part of the Old Sarum flying field on the basis that we must protect the heritage of the site.
	The Chairman thanked everyone for coming and closed the meeting.